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# **Security of School Premises**

It is the responsibility of the HOA & HODs in consultation with the Principal to ensure the security of the school buildings and grounds.

### **Visitors**

- All visitors to the school must be clearly identifiable, and their presence on the premises must be known and recorded on the entry system.
- ❖ Any visitor not identified as such should be challenged by staff
- ❖ Any unauthorised visitors should be reported immediately in accordance with the agreed procedures.

### **Evacuation Procedures**

It is the responsibility of the HOA in consultation with the Principal to ensure that: -

- Plans exist for the safe evacuation of the building
- ❖ That these plans are known by all users of the buildings
- ❖ That these plans are displayed at all appropriate locations

### **Control of Hazardous Materials**

- All substances or materials must be used in accordance with the hazard data sheets.
- ❖ Hazard data sheets should be obtained from approved educational suppliers or in special circumstances by contacting the Township's Health and Safety Section.
- Any hazardous substances or materials which are unwanted or unused must be removed only by recognised disposal contractors.

## **Out of School Activities**

- ❖ All risks will be assessed, recorded and controlled during Educational Visits'.
- ❖ Training needs will be identified, monitored, met and evaluated.

### **Risk Assessment**

- ❖ The HOA and HODs will ensure that risk assessments of the premises, methods of work and all school sponsored activities are conducted and reviewed by persons with sufficient specialist skills as indicated by changes in circumstances or as is judged to be needed.
- ❖ These assessments will identify all defects and deficiencies, together with the necessary remedial actions and control measures.
- ❖ The results of all such assessments will be reported to the Principal.

# **Equality**

This policy is linked to our Student's Code of Conduct which, in part, states that:

At our school we will continuously strive to ensure that everyone is treated with respect and dignity. Each person will be given fair and equal opportunities to develop their full potential, regardless of their gender, ethnicity, culture and religious background, sexuality, disability or special educational needs and ability. The school will work actively to promote equality and foster positive attitudes and commitment to an education for equality.

## This we will do by:

- ❖ Treating all those within the school community (e.g., Students, Teaching and Non-teaching staff, parents and the outside community) as individuals with their own particular abilities, beliefs, challenges attitudes and backgrounds
- Maintaining a school ethos which promotes equality, develops understanding and challenges, myths, stereotypes, misconceptions and prejudices
- Encouraging everyone in our school community to gain a positive self-image and high esteem
- \* Having high expectations of everyone involved with the whole school community
- Promoting mutual respect and valuing each other's similarities and differences and facing equality issues openly and honestly
- ❖ Identifying, challenging, and removing all practices, procedures and customs which are discriminatory and replacing them with practices that are fair to all
- ❖ Monitoring, evaluating, and reviewing all the above to secure continuous improvement in all that we do.

# MMIS will always work to:

- ❖ Protect our children from maltreatment
- ❖ Prevent impairment of our children's health or development

It also includes awareness of issues relating to:

- ✓ Health and safety bullying
- ✓ Harassment and discrimination, including the use of physical intervention
- ✓ Meeting the needs of children and young people with medical needs
- ✓ Providing first aid
- ✓ Drug and substance misuse
- ✓ Internet safety/cyber bullying
- ✓ School campus/premises security

We have a designated team of educators to conduct regular workshops and take students on educational visits as students' awareness programs, on the above-mentioned issues for ensuring quality health and safety of MMIS students within our secured school premises.